



COVID-19 Mobile Vaccination Site Request Information

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Agenda

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- Logistics
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- Mobile Vaccination Site: Quick Guide
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Thank you for your interest in hosting a vaccine clinic!

The Hawaii Department of Health is collaborating with businesses and organizations across the state to host #HIGotVaccinated events and promotions that encourage all residents ages 12 years and older to get their COVID-19 vaccine. With the help of our partners, COVID-19 vaccines are now easily accessible with walk-ins and extended hours at many vaccination sites.





Overview



Preliminary actions

- Gain board approval prior to request submission
- Submit vaccination event request to the Hawaii Department of Health (HDOH) for approval [here](#)
 - Approvals* prioritized based on multiple factors listed in the request link
- Once approved - continue coordination with HDOH
 - Venue will be matched with a provider

*Note: Not all sites will be approved.

The screenshot shows a web form titled "Event Coordination Survey (Version 1.0)". The form has a blue header and a white body. The text on the form includes:

Aloha!

The purpose of this survey is to collect requests for vaccine, testing, and outreach efforts across the state of Hawaii. We request that you fill out this survey as completely as possible. Please note that most questions are required and must be answered completely before you may proceed and/or submit your request. For all events, ensure that adequate parking is available. For testing events, temperature controls must be in place (meaning testing needs to keep within 86 degrees or lower).

Whenever possible, we ask that you complete this survey no later than two weeks prior to your requested event (this is a critical consideration for testing events in particular). All vaccine, testing, and outreach event requests will be prioritized based on their role in increasing access and connecting with the hardest-to-reach populations, as well as other events that may already be confirmed in your selected location. HDOH leadership will review this information and HDOH will contact you regarding the approval status of your request.

For any immediate questions you may have, please contact covid.vaccine@doh.hawaii.gov

* Required

1. Point of Contact (First Name) *

Enter your answer



Common questions



What is needed to host a mobile vaccination event?



Space for Registration



Space for Vaccination



Space for a Waiting Area

Logistics necessary to host an event:



Event Staff/Volunteers



Chairs, Tables, and Tents



Signage and Flyers



Mobile Events: Logistics



Will the provider bring all necessary medical equipment and staff?

- Yes, and typically provide support for on-site registration, as well as monitoring people in the waiting area (15 to 30 min after vaccination).



Does the venue staff typically help with traffic control?

- Yes, the venue is expected to help with parking (if needed) and line flow (helping people know where to go from registration to the vaccination area to the waiting area)



Mobile Events: Logistics



What additional equipment does the venue need to provide?

- Venues typically provide chairs, tables and tents (if needed), or let the providers know that that equipment is not available. In most cases providers are self-sufficient but need to know ahead of time what is expected at the site.




What is the best way to spread news about the event?

- Venues typically distribute flyers, helping to market the event through all possible means, and posting signs about the clinic (usually the providers will develop a flyer about the event and share that with venues in advance).





Example Vaccination Space:


**FIGHT COVID-19
GET VACCINATED** 

COVID-19 VACCINATIONS (No Out-of-Pocket Cost)

SALT at Our Kaka'ako
691 Auahi St, Honolulu, HI 96813

July 11, 2021 
9:00 am - 3:00 pm

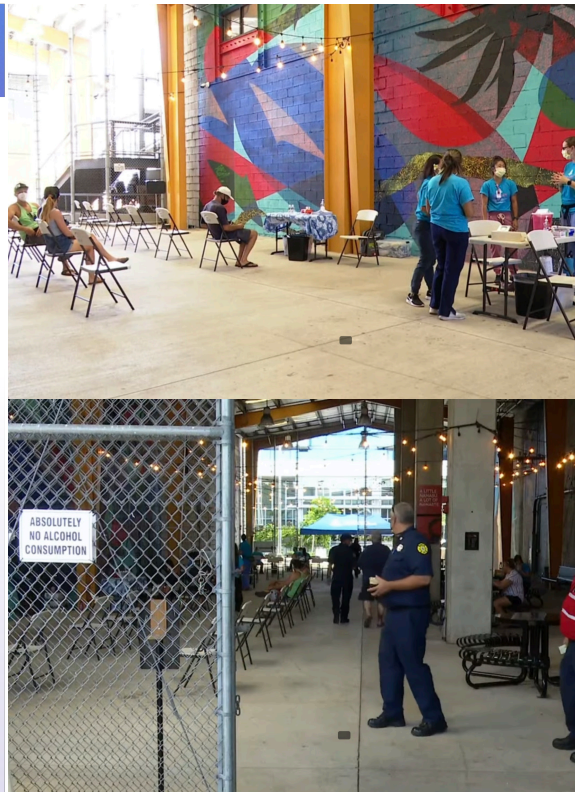
July 18, 2021 
9:00 am - 3:00 pm

**OPEN TO THE COMMUNITY •
NO APPOINTMENT NEEDED**
Insurance is **NOT** required for vaccination. 

Pre-registration is highly recommended but not required.
You may pre-register
JULY 11: <https://www.eventbrite.com/e/queens-vaccine-clinic-at-salt-at-our-kakaako-on-071121-tickets-162719066107>
JULY 18: <https://www.eventbrite.com/e/queens-vaccine-clinic-at-salt-at-our-kakaako-on-071821-tickets-162720245635>

- Johnson & Johnson (Janssen) Vaccine - Anyone 18 years or older.
- Pfizer Vaccine - Anyone 12 years or older
- Bring: Photo ID and Health Insurance Card (if you have one)
- Complete the Queens Registration Form and Consent Form (if you are under 18 yrs old). Download forms and bring the completed forms with you on day of vaccination. <https://covid.queens.org/wp-content/uploads/2021/06/18598-Pre-Vaccination-Consent-FILLABLE-Form-06.04.21.pdf>

For more information please contact Dixie Diga at 521 4578.



Mobile Vaccination Sites



Mobile Vaccination Sites: Quick Guide



Best Practices

Community
Partnerships

Public Health
Education



Mobile Vaccination Sites: Best Practices



Communication

Content

Accessibility

Vaccine Access

Lobbies, courtyards, and common areas

Pre-registration and Walk-ins

Accepting pre-registrations and walk-ins reduces vaccination barriers

Decide Whether it'll be Open/Closed

Decide ahead of time if the event will be open to the larger community and create clear signage to communicate who has access

If the event is open to the community, coordinating with Community Partners is critically important



Mobile Vaccination Sites: Community Partnerships



CARING FOR WEST O'AHU

LET'S GET VACCINATED

COVID -19 Vaccinations for All Employees and Community Members Ages 12+

The Kapolei Chamber in partnership with our health care providers will be hosting vaccination pop-up clinics in Campbell Industrial Park.

August 26, 27 & 31 from 10 am to 5:30 pm*

Registration suggested.
Walk-ins are welcome.
For details, specific locations, vaccinations offered and to register, visit: kapoleichamber.com

*Clinic times at specific locations may vary.

Have your vaccination questions answered:
VIRTUAL Q&A Talk Story Session
With Jacob Schafer, Epidemiologist
Director of Infection Control & Employee Health
Waianae Coast Comprehensive Health Center

Tuesday, August 24th
11 am – 12 pm
FREE
Registration required.
All registrants will receive a recording of the session.
Register at kapoleichamber.com

PRESENTED BY:

KAPOLEI

CHAMBER
of COMMERCE

Working together for Kapolei

PARTNERS

HAWAII
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THE QUEEN'S
HEALTH SYSTEMS

WAIANAE COAST
COMPREHENSIVE
HEALTH CENTER

Organizing a mobile COVID-19 vaccination site with community partners can help spread the word about the event



Mobile Vaccination Sites: Public Health Education



<https://hawaiicovid19.com/collaborative-outreach/>

Providing public health educational content before/during the mobile vaccine event is a great way to answer frequently asked questions from residents. Multi-lingual educational materials can be found here:

<https://hawaiicovid19.com/translations/>



<https://www.civilbeat.org/2021/03/how-hawaii-clinics-found-new-ways-to-reach-patients-during-the-pandemic/>



<https://www.hawaii.edu/news/2020/08/04/uh-trains-chws/>

Next Steps



Next Steps

Identify education and outreach needs and implement plans

- ☐ Share the HDOH community outreach/public health education program website link for digital educational content
- ☐ Disseminate in-house/provider promotional materials for education/vaccine event (e.g., via flyers, posters, signage, emails)
- ☐ Foster relationships with community organizations and develop partnerships for the event

Coordinate and host vaccination event

- ☐ Communicate/plan with partner provider & target a date that is two weeks out
- ☐ Complete contractual documents (e.g., Certificates of Insurance (if needed), etc.)
- ☐ Site visit: provide recommendations for high foot-traffic/high visibility times/areas that are safe
- ☐ Host event





Questions?



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