

Registration Procedures (rev 1/2026)

1. Register yourself online at HawaiiCouncil.org
HCCA or the Managing agents are not responsible for email typo's.

The registration is your obligation and commitment to the HCCA registration fee to include applicable late fee payment.

Payment/s is required in advance.

If Payment/s not received within 15 days after the invoice date, it shall be subject to a \$25.00 late fee.

2. HCCA will formally invoice your Association Managing Agent (CAM) for your registration.
3. They are responsible to process your payment and is Due prior to the seminar date
4. Association Employees are encouraged to attend with Board approval recorded in the meeting minutes.

514B-107 (f)

The directors may expend association funds, which shall not be deemed to be compensation to the directors, to educate and train themselves in subject areas directly related to their duties and responsibilities as directors; provided that the approved annual operating budget shall include these expenses as separate line items.

5. Industry businesses are encouraged to attend. Payment must be received prior to the seminar date. No exceptions.
6. Unit owners are encouraged to attend. Payment is required from your own funds.



HAWAII COUNCIL OF COMMUNITY ASSOCIATIONS
HAWAII COUNCIL.ORG
EDUCATING CONDOMINIUMS, CO-OPS, TOWNHOMES AND
COMMUNITY ASSOCIATIONS SINCE 1975
HCCA@HawaiiCouncil.org 888-642-4450

Register Online Only
HawaiiCouncil.org

Save the Date: OAHU Board of Director Training, 2026

Saturday, October 17 & 24 (2 Saturdays)

@ Dole Cannery (Regal Theatre Building)

The Benue/The Bay with Validated Parking

Check in opens: 8:00am. Presentation to start at 9:15am. Conclude 2:00pm

Registration Fee: \$ per person, both days.

Registrations after October 9, 2026 are considered late and incur a +\$75.00 late fee

No Cancellations after October 12, 2026 (5:00pm)

Saturday, Oct 17 – Breakfast Buffet	Closes at 9:00am	Deli Lunch
Saturday Oct 24 – Continental Breakfast	Closes at 9:00am	Lunch Buffet

Serving on a condominium board is a **critical responsibility**, requiring knowledge of **city, state, and federal regulations** to govern effectively and protect your community from legal risks. As a board member, understanding these regulations and your fiduciary duty to safeguard your community and the Board.

*Join Us for a **comprehensive training session** designed to equip you with the tools to navigate complex laws, enhance compliance, and strengthen leadership skills in:*

- Key **City, State, and Federal laws** impacting condominium governance
- Legal **responsibilities and protections** for board members
- The importance of **fair enforcement, fair housing and discrimination prevention**
- Best practices for **financial oversight and regulatory compliance**
- How to **mitigate liability risks** associated with board decisions

This is a great training for the new Board Members and the experienced Board Member, Property Managers (CAM), Association employees and Unit Owners.

Who should attend? Home owner Association Board Members, Unit Owners, Association Employees, Real Estate Professionals, CAM's, Industry Professionals....

Our confirmed Speakers



Gordon Arakaki, Attorney

Mr. Arakaki was the Hawaii Real Estate Commission's Condominium Law Recodification Project Attorney from 2000-2004, and is currently in solo practice. During his time as the Recodification Project Attorney, Mr. Arakaki worked with lawmakers, the Hawaii Real Estate Commission, a blue ribbon advisory committee, and stakeholders throughout the State to "update, clarify, organize, deregulate, and provide for consistency and ease of use" of Hawaii's then 44+ year old condominium law. He is the author of the Commission's final report to the Legislature on the recodification of Hawaii's condominium property regimes law, which the Legislature stated should be used as an aid in understanding and interpreting the law (Hawaii Revised Statutes Chapter 514B).



Na Lan, Attorney, Damon Key Leong Kupchak Hastert.

Na Lan is a Director at Damon Key and brings to the firm a unique combination of capabilities and experience in the areas of condominium and community association law, immigration, business and real property transactions, and dispute resolution. In 2023, she was appointed to serve as a lawyer delegate for a three-year term to Hawaii's annual United States District Court Judicial Conference.

Ms. Lan is selected by her peers in The Best Lawyers in America® for her work in Real Estate law and Business Organizations. She is also recognized by Super Lawyers as a Rising Star in Real Estate. Na earned her law degree from the University of Hawaii where she graduated cum laude.



John S. MacKey, Attorney, Goodsill Anderson Quinn & Stifel.

John represents and advises employers in various areas of employment law.

He defends employers in court and in agency proceedings and investigations involving allegations of harassment, discrimination, failure to accommodate disabilities, wage and hour violations, unfair labor practices and breach of contract restricting post-employment competition or misappropriation of trade secrets.

John earned his J.D. from the University of Missouri School of Law in 1992, a Economics B.A in 1989 from the University of Hawaii.



John L. Knorek, Attorney, Torkildson Katz,

provides counsel and representation to large and small employers in all aspects of employment and wrongful discharge law. His practice also includes [collective bargaining](#) negotiations, affirmative action compliance, mediation and arbitration. He provides training to businesses on employment discrimination and preventative personnel practices, including family leave, disability law and sexual harassment.

Mr. Knorek serves as a member of the Board of Directors of the Society of Human Resources Management - Hawaii and Blood Bank of Hawaii. He also serves as co-chair of the Chamber of Commerce of Hawaii, Workplace Environment and Competitiveness Committee.

The word "Condominiums" is not limited to residential buildings. They include Townhomes, Co-ops, single family, Ag land and Office Buildings

Logan T. Araki, Attorney, Damon Key

Leong Kupchak Hastert

is an Associate in the firm's Business & Commercial Law, Condominium & Community Association Law, and Litigation & Dispute Resolution practice groups. Before joining Damon Key, Logan was a Law Clerk for Judges Shirley M. Kawamura and Ronald G. Johnson of the First Circuit Court of the State of Hawaii. Logan earned his law degree, *cum laude*, from the University of Hawaii at Manoa, William S. Richardson School of Law. Logan's grandpa taught him that one of the most important things he could do was to work to make Hawaii a better place. His grandpa taught him how a productive local government, an effective education system, and a strong economy could improve life in the islands for future generations. Understanding that, Logan believes that being an attorney gives him the knowledge and foundation to positively impact the local community.



Daniel K. Jacob, Attorney, Kobayashi

Sugita & Goda

Daniel K. Jacob concentrates his practice on civil litigation in state and federal courts. After graduating from law school, he served as an Assistant Attorney General in the Attorney General Office of Missouri. In 2013, Mr. Jacob moved to Hawaii and started at the Hawaii Department of the Attorney General where he provided advice and counsel to various divisions within the Department of Commerce and Consumer Affairs. After eight years as a Deputy Attorney General, he spent over two years in the litigation division of the Department of the Corporation Counsel, City and County of Honolulu practicing tort litigation. During his time at Corporation Counsel, Mr. Jacob obtained a defense verdict in a jury trial on behalf of the City and County of Honolulu's favor.



What is Condo Insider?

Produced by Hawaii Council of Community Associations since 2016.

Available to watch 24/7

HCCA's *Condo Insider* is intended to inform and educate condominium owners, residents, association board members, managers and industry professionals (stakeholders) on legislative updates, regulatory policies, and best practices affecting Hawaii's community associations, thereby supporting effective governance and well-informed decision-making.

<https://www.YouTube.com/@HawaiiCouncil>

Older recordings can be found at:

<https://thinktechhawaii.com/playlist/condo-insider/>

All recordings are funded from the seminar/workshop/training registration fees.

Hawaii Council of Community Associations receives no membership or funds from the Condominium Education Trust Fund (CETF).

HCCA is a nonprofit organization founded in 1975 by nine Condominium Association Board or Directors who recognized the need for education and support among community association leaders. Established to provide educational resources and guidance to fellow condominium board members, HCCA has remained true to its founding mission.

Since its inception, HCCA and its Board of Directors have operated entirely as an all-volunteer organization, dedicated to serving Hawaii's Homeowner Association Communities through advocacy, education, and outreach. The commitment and expertise of its volunteers have enabled HCCA to make a lasting impact, providing valuable resources and fostering informed leadership within community associations across the State.