

Registration Procedures (rev 1/2026)

1. Register yourself online at HawaiiCouncil.org
HCCA or the Managing agents are not responsible for email typo's.

The registration is your obligation and commitment to the HCCA registration fee to include applicable late fee payment.

Payment/s is required in advance.

If Payment/s not received within 15 days after the invoice date, it shall be subject to a \$25.00 late fee.

2. HCCA will *formally invoice* your Association Managing Agent (CAM) for your registration.
3. They are responsible to process your payment and is Due prior to the seminar date
4. Association Employees are encouraged to attend with Board approval recorded in the meeting minutes.

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The directors may expend association funds, which shall not be deemed to be compensation to the directors, to educate and train themselves in subject areas directly related to their duties and responsibilities as directors; provided that the approved annual operating budget shall include these expenses as separate line items.

5. Industry businesses are encouraged to attend. Payment must be received prior to the seminar date. No exceptions.
6. Unit owners are encouraged to attend. Payment is required from your own funds.



Register Online Only
HawaiiCouncil.org

OAHU Board of Director Training, 2026

Saturday, July 18 and 25 (2 Saturdays)

@ The Ala Moana Hotel Garden Lanai Room

Check in opens: 8:00am. Presentation to start at 9:15am. Conclude 2:00pm

Registration Fee: \$399.00 per person, both days.

Registrations after July 10, 2026 are considered late and incur a +\$75.00 late fee

No Cancellations after July 12, 2026 (5:00pm)

Saturday, July 18 – Breakfast Buffet	Closes at 9:00am	Deli Lunch
Saturday July 25 – Continental Breakfast	Closes at 9:00am	Lunch Buffet

Serving on a condominium board is a **critical responsibility**, requiring knowledge of **city, state, and federal regulations** to govern effectively and protect your community from legal risks. As a board member, understanding these regulations and your fiduciary duty to safeguard your community and the Board.

Join Us for a comprehensive training session designed to equip you with the tools to navigate complex laws, enhance compliance, and strengthen leadership skills in:

- Key **City, State, and Federal laws** impacting condominium governance
- Legal **responsibilities and protections** for board members
- The importance of **fair enforcement, fair housing and discrimination prevention**
- Best practices for **financial oversight and regulatory compliance**
- How to **mitigate liability risks** associated with board decisions

This is a great training for the new Board Members and the experienced Board Member, Property Managers (CAM), Association employees and Unit Owners.

Who should attend? Home owner Association Board Members, Unit Owners, Association Employees, Real Estate Professionals, CAM's, Industry Professionals....

Who is **Condo Insider?**

Produced by Hawaii Council of Community Associations (HCCA), an independent volunteer based non-profit organized for the purpose of:

- ❖ Delivering education topics related to the Management and Operations of a Homeowner Community Associations.
- ❖ Promote education to increase the awareness relating to Condo Ownership also known as Common Interest Ownership.
- ❖ Topics Include:
 - Operational Management
 - Financial Management
 - Governmental Matters
 - Repairs and Upkeep
 - “How To’s”

As of 12/2025, HCCA has received no funding from the Condominium Education Trust Fund.

Condo Insider is funded from the Seminar and Training events Registration Fees.

We provide current, in-depth educational content designed to strengthen your Board’s ability to execute its fiduciary duties effectively within your Governing Documents while adhering to the tiers of Governmental regulations.

These recordings are available to you 24/7 and at your leisure.

HCCA is a non-profit, organized in 1975 by 9 different Condominium Board Members for the purpose of Educating other Condo Board members.

From the inception, HCCA and its Board Members remain an all-volunteer organization.